

MINUTES OF THE WISHART SCHOOL PARENT ADVISORY COUNCIL

WISHART ELEMENTARY SCHOOL October 8, 2025

MEMBERS PRESENT

There were 16 members present. Sandra Neurether, Adrianna Boyte, Lindsay Baker, Karyn Anderson, Erin Brownlow, Katie Walters, Stacy Sriver, Kristen Wilson, Anna Fighter, Karla-Maria Ramirez, Kristi Walkey, Marina Stewart, Sue Agnew, Deborah Sutherland, Yvonne Randall, Preston Lowther.

CALL TO ORDER

The meeting was called to order at 6:01pm by PAC President Sandra Neurether.

APPROVAL OF MINUTES

The minutes of the September PAC meeting were adopted as written by Sandra Neurether and seconded by Adrianna Boyte.

There was a question about where the minutes are posted and how they can be viewed.

A: They are posted on the Wishart PAC Facebook page in the “files” section. They used to be sent to the school and posted on the website, but the school stopped posting them for some reason. Preston says to start sending them again, and they will be sure to get them on the website.

ADMIN REPORT - Preston Lowther

Preston mentions that the PAC meeting is before the staff meeting this month, so nothing is really finalized, but lots of things are in the works, and lots of meetings are taking place about the following:

- Many fun assemblies this year, including a visit from the Raptors (birds, not basketball team).
- Discussions are taking place about costume day and fun activities with that.
- School supplies and how that will look next year.
- The Remembrance Day assembly will likely be open to the public this year. It will be the first time in many years now that our school population is smaller and gym capacity is larger.
- FSAs are right around the corner, so work is being done with Grade 4 teachers regarding that.
- The Reflex Math program can begin as the school has been given a 120 day trial period.
- The hockey nets have been “sort of” fixed. The back of the nets were removed and replaced with fabric netting by the district. A question comes up about who will pay for the continued upkeep and replacement. Preston says it looks like it will be the district as they took care of this one.

TREASURER REPORT - Katie Walters

General Account: \$62,493.90

Gaming Account: \$18,252.67

FUN FOOD - Karyn Anderson

- The first hot lunch day happened on Oct. 3 with Panago.
Still to come this month are Kernels Popcorn on Friday (Oct. 10), followed by White Spot on the 17th, and Crazy Cookie Day on the 30th.
- November ordering is open tomorrow (Oct. 9) until Oct. 23.
November fun food includes:
 - Nov 7: Kernels Popcorn
 - Nov 14: Edo Japan (new this year!)
 - Nov 20: Crazy Cookie Thursday
 - Nov 28: Royal Bay Bakery/Booster Juice
- The Halloween Dance pizza pre-order will also be available during the Oct. 9-23 ordering window.
- A "Donate a Cookie" option has been added to Crazy Cookie Days, as well, wording has been changed to "donate a meal" on the other hot lunch days.

Marina asks if popcorn can always be paid in advance of her picking up. Katie says that shouldn't be a problem, she can e-transfer when we receive an invoice like we did this time.

FUNDRAISING - Lindsay Baker & Kristen Wilson

- The first 50/50 fundraiser was supposed to run from Oct. 9 to Oct. 30 but won't be able to open this week as planned, as we have not received approval yet due to the ongoing BCGEU strike. They are hopeful to have word soon, and will open it up then.
- There will be a bottle drive in the upper parking lot from 10am-2pm on Oct. 25.
Volunteers are needed. Also, if anyone would like to flyer in their neighbourhood, let Kristen or Lindsay know and they can provide flyers. They would also need to know where the flyers have been distributed so they can send a truck to pick up on the day of.
- Ongoing: Online donations through the Hot Lunch site.
- Ongoing: Mabels Labels. Select Wishart at checkout.
- Ongoing: Glenwood Meats - bring in your receipts! We receive 10% back on all receipts. Bring them to the office, and Nikkie will put them in the PAC box.

EVENTS - Stacy Sriver

- Halloween Dance on Oct. 30 is all booked (gym, DJ, etc.). We need volunteers in all areas. The sign up sheets are built and just need to be sent out. Lindsay will be the point person on the night of, as Stacy can't be there.
- Craft Fair is Nov. 30. It is the 30th annual. Everything is booked and ready to go. However it will not be advertised in the TC this year, as Stacy unfortunately missed the deadline for submission. She has had more signs printed in hopes of putting them up around town to get the word out. Sandra suggests things like Starbucks bulletin boards, etc.

This leads to some discussion about Stacy really needing some help with events this year, as she is quite busy with other things and doesn't want things to fall through the cracks. Deborah mentions she can likely help. They will connect outside of the meeting.

Another question is asked about what help is actually needed on the day of events and in general.

A: "Day Of" is for a specific task and time frame that can be signed up for through the volunteer sign-up. There are many options and slots to be filled, all looking a little different depending on what you want to do and how much time you can commit to.

The coordinator position is a little more complex to explain, but Stacy would be happy to have help with anything and everything, and if someone is interested, please reach out and chat with her.

SPEAC - Erin Brownlow

- The first meeting was very much an overview. They talked a bit about the new school opening on Latoria (SCIANEW) and other events that will be offered, much like the IEP & Inclusive Ed session that was happening at the same time as our meeting. It is suggested people join the SPEAC facebook page for more info on events and meetings.

BUDGET - PURCHASES APPROVED for 2025-2026

Budget projections are based on **325 students**.

- New School PAC request = \$1,740
Based on 87 students at \$20/student, who transferred from Wishart to SCIANEW.
- Field trips, \$30/student = \$9,750
- Classroom Funds, \$200/class = \$2,800
- Subscription Services, \$13/student = \$4,225
To be used for any classroom subscription. Receipts must be provided.
- Hop On Cycling (aka. IRide) = \$2,200
A cycling program available to students in Grade 4 & 5 that usually takes place in May. The approved cost is based on last year's pricing. We will likely receive the total cost for this year in late October.

- Art Start Presentations = \$1,800
This should be enough for 2 presentations.
- Indigenous/Cultural Presentations = \$1800
- PEER Helpers = \$300
- Nintendo Switch 2 Fundraiser = \$800
Running in November for December draw. Dates to be confirmed.
- Bursaries \$500 each x2 = \$1,000
- Home Alone Course, 30 Students x \$20 = \$600
We will offer 2 courses - one in late Nov and one in May/June. The PAC pays for half the course fee, parents pay for the other half. Students through the Wishart program can attend starting at 9 years old, whereas they have to be 10 if doing it through the rec centre directly.
- Grade 5 Grads = \$1,000
Same as last year.
- Sports Council Fee = \$300
- Events = \$5,000
- Staff Appreciation Lunch = \$250
- Chains for Basketball Hoops = \$100
- ELL - \$250
- Hockey Box Sticks & Blades = \$260
- Math Reflex Program for entire school = \$2,000
- Gym Equipment = \$1,500
- LIT/LA = \$1,200
- Library (including furniture & ADST) = \$2,500
- Inclusion Support = \$1,000
- Gift (ie. flowers/cards, etc.) = \$200
- iPads x2 = \$1,200
To complete a class set.

TOTAL PROJECTED EXPENDITURE = **\$43,775.00**

\$11,500 from Gaming, \$32,275 from General

GENERAL DISCUSSION & QUESTIONS

Sandra mentions that all positions will be open next year, and that it is a great time to shadow a position that you might be interested in. Someone says it seems like a well oiled machine and that can be kind of intimidating, but Adrianna says don't let that deter you, as the PAC can be as big as you want to make it. We need fresh people with fresh ideas and you can truly make it what you want to be. Kristi mentions the Fun Fair as a good example of that. During covid there were no events like the Fun Fair, and the current PAC group was able to bring it back to life. It looked different than previous years, as no one has been to one or seen one before, but it's become such a great event and the differences are wonderful.

Q: What are the positions that are needed?

A: The basic needs of a PAC are President, Secretary and Treasurer. A Vice President isn't technically needed, but is very helpful. Fun Food would also be good to have, as it is the biggest fundraiser and kids and parents like it. Multiple people can do each position (other than President), so it's great to have more people and share the load. Really, a new PAC can make whatever positions they deem necessary. For example, Events and Fundraising used to be one position, but now they are two. Currently we have 7-8 positions. Volunteer Coordinator is not something we currently have, but would be a great one. Any questions about any of the positions or helping out in any way can always be emailed to Wishartpac@gmail.com

Meeting called at 6:34pm