

MINUTES OF THE WISHART SCHOOL PARENT ADVISORY COUNCIL

WISHART ELEMENTARY SCHOOL October 13, 2021

MEMBERS PRESENT

There were 16 members present (Sharlet Strandlund, Erin Brownlow, Jenn Lozoway, Stacy Scriver, Tammy Brown, Adrianna Couto, Laura Brakefield, Robyn Leek, Hayley Nesbitt, Teresa Janisch, Michelle Reardon, Alicia Hayes, Marnie Latour, Erin Franco, Arvin Josol, Megan Josol)
In addition to Ruchi McArthur and Donna Sagodi.

CALL TO ORDER

The meeting was called to order at 6:46 by PAC president Michelle Reardon and seconded by PAC VP Alicia Hayes

WELCOME AND INTRODUCTIONS

APPROVAL OF MINUTES

The minutes of the September PAC meeting were adopted as written by Michelle Reardon and seconded by Alicia Hayes.

REMAINING OPEN PAC POSITIONS

SPEAC – OPEN

ADMIN REPORT – Ruchi McArthur and Donna Sagodi

- Welcome to a new school year!
- Student enrollment update – we opened doors to 456 students this September including 80 kindergarten students
- Staffing update: teachers new to Wishart
 - Mrs. Martin – Music
 - Ms. Lee – grade ½
 - Ms. Lovbakke – grade 2
 - Ms. Hitchen – grade 2
 - Mr. Moro – grade 2/3

- Teachers returning from leave – Ms. Agnew (grade 2) and Mrs. Constable (grade 4)
- Assignment changes – Mrs. Sagodi – grade 4 and VP
- Mrs. Graham – Special Ed (Mrs. Sagodi’s job)
- District distance learning program for middle school students is using the CHOICES portable
- Health and Safety – we continue to follow health and safety protocols; one big difference this year is the absence of cohorts which allows students to interact and play across grade level
- School wide events – Recognition of Truth and Reconciliation Day
 - Terry Fox Run

IMPORTANT DATES:

- Wed. Sept 22 - PAC meeting 6:30 in library
- Mon. Sept 27 – School Planning Day (school not in session)
- Thur. Sept 30 – National Truth and Reconciliation Day (school not in session)
- Fri. Oct 1st – Terry Fox Run kick off
- Mon. Oct 11 – Thanksgiving Day (school not in session)
- Thur. Oct 14 – Photo Day
- Thur. Oct 21 – BC Shakedown Earthquake Drill at 9:55am
- Fri. Oct 22 – Pro D Day (school not in session)
- Thurs. Nov. 11th - Remembrance Day (School not in session)
- Tues. Nov. 16th - Photo Retake Day
- Thurs. Nov. 18th – 3-hour early dismissal for Student
- Fri. Nov. 19th – Pro D Day (school not in session)
- Wed. Sept 29th – Fire Drill with bells (1:30pm)
- Mon. Dec 20 – Beginning of Winter Break
- Tues. Jan 4 – First day of School after Winter Break



PAC ADMIN REPORT – Michelle Reardon and Alicia Hayes

Filling positions for:

*SPEAC – Still open. It requires you to attend a meeting on the third Wednesday of every month at 6:30 pm. Take notes and relay back to the school what was discussed.

PAC Meetings : Meetings will be held the second Wednesday of every month, however there will be no meeting in December.

TREASURER REPORT : Marnie Latour

Wishart Elementary PAC Meeting 10/13/2021

Treasurer's Report

Marnie Latour, Treasurer

There is little of note to report since the last meeting. Our bank balances remain stable, with \$43,591.53 in our General account and \$14,252.226 in our Gaming account. We have not yet seen our funds from BC Gaming, but we expect it soon. It will be \$20 per student based on enrollment at some point last year. Annual use of proceeds reporting is due to Gaming by the end of November.

The PAC executive met at the end of September to discuss budget, and based on the wishlist from the school, our customary activities, and our planned fundraisers we have compiled the attached draft budget for discussion and review. We approached it with a view to doing as much as we can for this year's students, balanced with wanting to leave adequate money to continue providing the many "extras" the district does not. There are three documents; one for gaming, one for general, and a summary showing the combined accounts.

For the gaming budget, we came into the year with 14,327. We anticipate 8920 in grants and 5000 from raffles for a total income of 13,920. We propose spending 17,287 to ensure all our funds from prior years are consumed. Expenses include IXL, a computerized math program for the grade 2-5 classes to facilitate home practice (2532); grade 5 grad (1000); Peer Helpers and Spirit Club (500); arts and culture presentations (3000); field trips (9,180 based on 20 per student); 1000 for an outdoor circuit similar to the one on the first floor; and BCCPAC membership fees of 75.

For general funds, we started with 44,262.41 in available funds. We plan to raise 12,500 in funds, including 7,500 from hot lunch and popcorn and 5,000 from bottle drives, community support from partners like Glenwood Meats and Mabel's Labels, and fundraisers. We propose spending 15,135. Expenses include 6,885 in classroom support (15 per student); 300 for the music program; 1,000 to the library for books and STEM; 900 for iRIDE; 400 for general PAC operating expenses; 250 for gifts and socials; 750 in discretionary spending; 500 to offset the cost of Home Alone; 250 for emergency food for students who forget lunch or are in need of nutritious food; 1500 for two bursaries to former Wishart

students pursuing post-secondary education; 250 for safety; 500 for outdoor play equipment; 500 for a wireless speaker for the gym; 1000 for PM e-reading collections for the younger grades, which facilitate reading at school and at home; and 150 for cleaning supplies for the lunch program.

We have estimated costs for three additional items that were on the wish list but for which we haven't been able to obtain pricing. These are Velcro hangers for the gym mats we purchased a few years ago to improve ease of use and provide sound proofing in the gym (1000); SD62 Facilities labour to install 3 benches near the backstops opposite the existing ones by the parking lot (1000) and a digital sign (10,000 toward the cost, which will be higher). These are included on the summary page as they might come from either account.

Overall, with the estimates factored in, this budget would leave us with a combined balance of 40,587.67 for next year. With a 10% contingency, there would be 36,528.90 available for spending next year.

HOT LUNCH PROGRAM : Teresa Janisch

Oct 21- Popcorn day

Oct 29-Popcorn in the morning followed by White Spot for lunch

Nov 05-Popcorn day

Nov 12-Mucho Burrito

Nov 19-Pro D day

Nov 26-Popcorn day

Dec 3-Popcorn day

Dec 10-Popcorn day

Dec 17-Hot lunch (to be determined)

*School Website still has not been changed from previous year. Still has scattered lunch breaks, however all children now lunch at the same time.

FUNDRAISING REPORT AND EVENTS: Alicia Hayes

Santa's Helper

*There will be no Santa's helper this year.

Paradise Island and Indaygo cookies

*Will run on Nov 09 & Nov 19th. Orders will arrive well before Christmas.

Bottle Drives

*There will be 2 more bottle drive's In the new year (date's undetermined).

Christmas Craft Fair

*Not running this year due to multiple reasons. Too many restrictions, no concession, half the vendors, no tables/chairs ordered.

Considering a Craft fair or walkathon for Spring?

SPEAC REP NEEDED

Position entails...

*Attending an online meeting the third Wednesday of every month.

*Listening and taking notes to relay back to Wishart

BC FRUIT AND VEGGIE PROGRAM & DAIRY

*Happens once a month through the Ministry of Educatioun.

*Unsure If any forms were sent home at the beginning of the school year related to this for permission?

MEETING CALLED AT 7:50